

**BYLAWS**  
**of**  
**Marblehead Model Yacht Club**

**ARTICLE I**

**Name**

Sect.1. The club shall be known as the Marblehead Model Yacht Club, and shall have its headquarters in the town of Marblehead, Massachusetts. It will operate in such manner as to qualify as a sanctioned Club by the American Model Yachting Association (AMYA).

**ARTICLE II**

**Object**

Sect.1. The objectives of the club shall be to promote model sailboat designing, building, sailing and racing. The Club will encourage a spirit of sportsmanship and fair play and develop our member's skills and understanding of the joy and spirit of yacht racing among a group with shared interests. As a member, there are opportunities and needs for active participation in the club activities. Some of these are outlined in Addendum (C).

**ARTICLE III**

**Seal**

Sect.1. The seal shall contain the name of the association, the year of incorporation and the word Massachusetts, and shall be circular in form. In the center of the circle will be engraved the emblem of the association, which shall be a triangular flag with a white dot on a blue field. Said seal shall be used by causing it or a facsimile thereof to be impressed, affixed, or otherwise reproduced.

**ARTICLE IV**

**Officers and Committees**

Sect.1. The officers of the club shall consist of a Commodore, Secretary, and Treasurer.

Sect.2. The Executive Committee shall consist of the Commodore, who shall act as chairman, Secretary, & Treasurer. The Secretary shall act as secretary for the Executive Committee.

Sect.3. The Race Committee shall consist of the Fleet Captains plus one Member at Large appointed by the Executive Committee

Sect.4. All officers and Fleet Captains shall be elected at the annual meeting each year, and shall hold office until the annual meeting of the following year or until others are elected or appointed to their places. Annual elections shall be for Commodore, Secretary, Treasurer, Record Keeper, and Fleet Captains.

## **ARTICLE (V)**

### **Duties of Officers and Committees**

Sect.1. The Commodore shall preside at all meetings of the club; and shall rigidly enforce all bylaws and regulations of the club.

Sect.2. The Executive Committee will have charge of all property real and personal belonging to the club. They will approve all documents, papers, etc., relating to the club. They shall have the power to temporarily fill all vacancies among the officers until the next Annual Meeting. In general, they shall have supervision of all business of the club. The Executive Committee shall have the authority to establish AD-Hoc committees for special projects, events, or other needs. These Ad-Hoc committees are not considered as standing committees of the club and members need not be voted on. Operational structure is illustrated in Addendum (A)

Sect.3. The Secretary shall stand-in for the commodore when necessary. He/she shall keep a true and accurate record of all meetings of the club, and on all matters of which a record shall be deemed advisable by the club. These permanent records are to be archived and shall be open for inspection to any member in good standing at a time designated by the Secretary. He/she shall file all documents, records, reports and communications connected with the business of the club. He/she shall give or cause to be given notice of all meetings to all members in good standing. He/she shall be responsible for all correspondence of the club, and act as Secretary of the Executive Committee, or perform such other duties as may be prescribed by the Executive Committee. He/she shall also be responsible for maintenance of the club website.

Sect.4. The Treasurer shall collect all monies payable to the club including dues. He/she shall have custody of the corporate seal and all valuable and important papers of the club. He/she shall pay all bills contracted by the club. He/she shall record all club assets and keep a directory of members. He/she shall make a report at the annual meeting each year of all receipts, disbursements, and money on hand at the time. The Treasurer will notify any member who is three months in arrears in dues or any other obligation. He/She shall present a budget of all expenditures of the club for the coming year at the annual meeting.

Sect.5. The Race Committee (Sect.4.3) shall manage all activities at the pond relative to supporting and conducting (Club, Open, Regional, and National) races and regattas. Requirements and procedures to be followed are contained in Addendum (B) attached at end of By Laws. Addendum (B) can be revised annually as needed to be consistent with current AMYA and US Sailing RRS rules (including the Radio Sailing Racing Rules in Appendix {E}). Any non-legislated changes requested by the Race Committee require the approval of the Executive Committee prior to implementation. The Race Committee is responsible for supporting the resources to conduct Open Club Regattas as well as Regional and National regattas that are scheduled at Redd's Pond.

Sect.6. The Fleet Captains shall assure compliance of their class boats to AMYA and class regulations including membership in Class or National organization that is required for participation in AMYA or Class sponsored events. The Fleet Captains shall keep a record of all races and of all proceedings and expenditures. They are responsible for giving the results of each race to the Record Keeper in a timely manner. The Fleet Captains must assign an alternate to stand in when he/she is not present at a fleet event. The Fleet Captain is responsible for defining and obtaining the proper resources to support his fleet's scheduled races and regatta events.

Sect.7. The Record Keeper shall maintain all race results and publish such to members by e-mail/mail. The Record is also responsible for gathering and reporting results for Season Series and for the Open Regattas that are conducted at Redd's Pond and providing information to the members.

## **ARTICLE VI**

### **Annual Meeting**

Sect.1. The annual meeting of the club shall be held between January 1 and March 31.

Sect.2. Order of Business:

1. Call to order by the Commodore
2. Reading of the minutes of the previous meeting.
3. Treasurer's report
4. Correspondence and action thereon
5. Redd's Pond status
6. Reports of Committees
7. Report of membership
8. Unfinished Business
9. New Business
10. New Appropriations
11. Election of Officers
12. Adjournment

## **ARTICLE VII**

### **Eligibility**

Sect.1. A member owing dues shall be ineligible to be scored in the club races nor qualify for any club prizes until dues are paid in full. Those races sailed prior to paying the dues will not be entered into the score keeper's data . Club scoring for that member will only begin when dues are paid.

Sect.2. Any member owing more than the amount of one (1) years dues shall be dropped from the rolls of the club, except that he shall be notified at least twice by the Treasurer before being dropped.

## **ARTICLE VIII**

### **Alteration of By-Laws**

Sect.1. Any or all of these bylaws may be amended, altered, or repealed by a vote of two-thirds of the members present at the annual meeting. No amendment, alteration, or repeal of a bylaw may be valid, unless a notice and a copy of the proposed amendment is mailed to each member at least seven (7) days prior to such meeting.

## **ARTICLE IX**

### **Burgee**

Sect.1. The Burgee of the club shall be a triangular flag, the length to be twice the hoist. It shall have a white circular center on a blue field, with the white center to be one-half the hoist in diameter, and to be placed central vertically, and one-third the length laterally from the hoist.

## ARTICLE X

### Expulsion

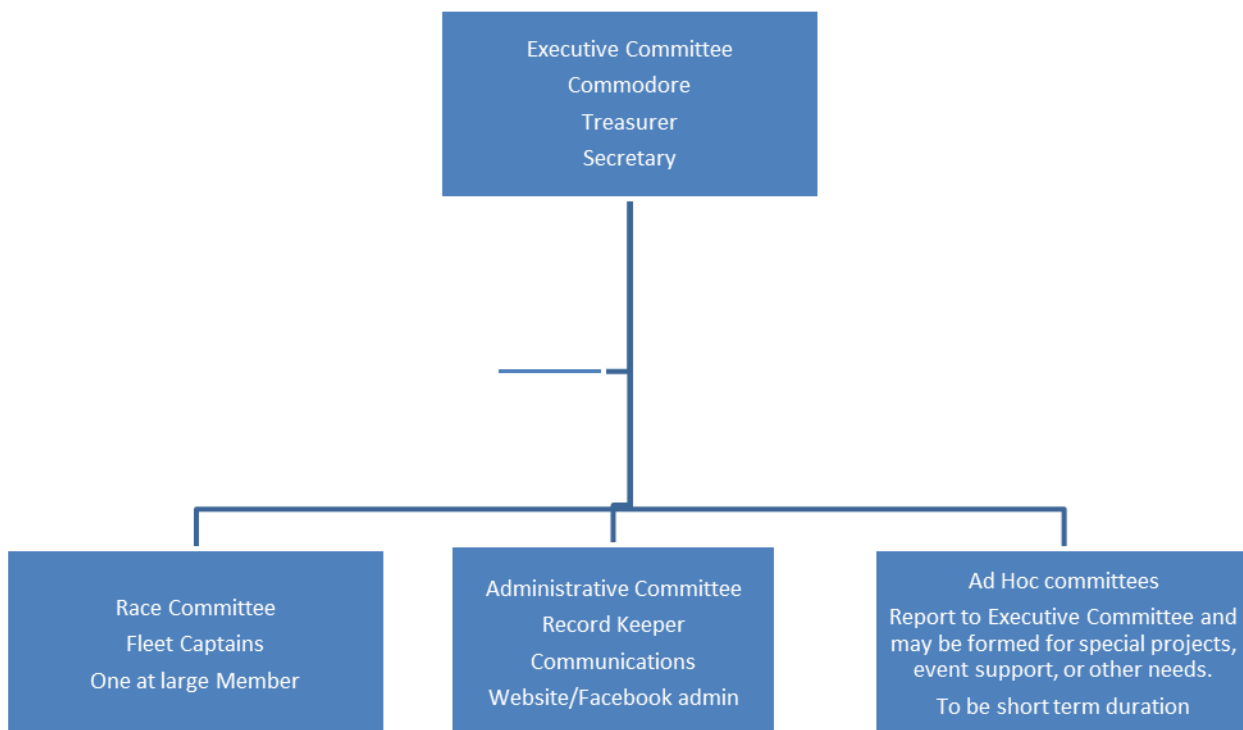
Sect.1. Any member or participant in an event shall not commit gross misconduct, including a gross breach of a rule of the class, AMYA, or US Sailing. The display of lack of good manners, poor sportsmanship, or conduct bringing the sport, or a national association into disrepute shall be considered for RRS Rule 69 action. Any member who repeatedly in spite of warnings repeatedly conducts their behavior in any manner injurious to the welfare of the club be it by action or communication shall by a vote of the Executive Committee have his name removed from the roll of the club. Per Rule 69, that member will be precluded from participating in racing or social events of the club. Subject member may also be reported to AMYA or US Sailing for Rule 69 sanction consideration. The Executive Committee's decision is to be final. The Commodore will deliver the decision to the member.

Note if a situation develops during a race event, the individual can be DSQ'd for that race or for the rest of the days racing by the Race Director in consultation with an Executive committee member if available. Incident will be referred to Executive Committee for consideration if any further impact is to be consider

## Marblehead Model Yacht Club

### Addendum (A)

### Operational Structure



**Marblehead Model Yacht Club**  
**Addendum (B)**  
**Race Committee Responsibilities and Procedures.**

B.1 Responsible for conduct & management of all Pond and Fleet Activities required to Support Club Races including following items:

B1.1 Develop a Coordinated Annual Event Schedule of Club Member Racing and Open, Regional, and National class events (See section A1.2. for approval procedures). Proposed schedule shall be presented to the Executive Committee for review and approval prior to communicating with membership. Subject schedule to be available for a vote by the members at the Annual Meeting.

B1.2 Any Open, Regional, or National Regatta which is desired to be included in the Club Schedule must be presented to the Executive Committee for approval prior to committing to members of the club or outside organizing authorities.

(This does not preclude an inquiry from an AMYA or Class Officer responding to an inquiry but response should be clear that opportunity must be reviewed and approved by executive committee prior to a commitment.)

Proposal submission to the Executive Committee shall include the desired date or dates, how the racing and social activities will be supported and managed.

B1.3 Race Committee is responsible for organizing & management of on pond and associated activities required to support club fleet racing. This includes the following items:

- (a) Published sailing instructions for Club Racing Events. ( Regional and National events are stand alone and require a specific set of sailing instructions) (Sample is attached as Addendum (B)
- (b) For Open, Regional & National Events, A Notice of Race (NOR) is required.
- (c) Race Committee is responsible for maintaining & placement/removal of sailing marks. These may be repositioned as needed at the direction of the On-site Race Director during the conduct of a race event.
- (d) Race Committee is responsible for organizing and obtaining personnel to run the races. This include positions of Race Director, A 2<sup>nd</sup> person to act as score-keeper (If more than 10 boats expected), and other support required to conduct the racing and social activities of the event.
- (e) Individual Fleet Captains as Members of the Race Committee are responsible for insuring that those racing in their fleet are compliant to the rules and regulations of the class and if required are members of the class organization and have paid dues if applicable.
- (f) Fleet Captains are responsible for obtaining and presenting Series, Season and Local Regatta awards for their fleet. If a Multiclass event and For Regional and National Competitions, Executive Committee to approve recommended awards and budget prior to procurement.

## Addendum (B) cont'd

- (g) Fleet captain in conjunction with a member of the Executive Committee and the Race director to decide protests if filed.
- (h) Fleet Captain shall keep a record of all races and of all proceedings and expenditures.
- (i) Fleet Captain responsible for providing results of each race to the Record Keeper in a timely manner
- (j) Should fleet captain not be able to be present at a fleet event, he/she should assign an alternate to stand in.
- (k) If an Open Club, a Regional, or National event is approved and put on the schedule, no Fleet Captain can unilaterally cancel said event. The Race Committee and Executive Committee to be consulted prior to any such action. (Note this does not preclude the cancelation of an event due to severe weather or dangerous sailing conditions. In those cases, the Race Director in combination with the on-site Fleet Captain or Executive Committee member is empowered to cancel the day's activities)

## **Marblehead Model Yacht Club**

### Addendum (C)

#### **Member Involvement Responsibilities**

C1: Participate in some of the events and operations of the club

C2: For class racing, be a member of the Class Organization in which they race & be compliant with the rules of that class. It is desirable to be a member of AMYA as it represents the sport of RC Sailing thru representation of the sport to US Sailing and other National and International entities responsible for the rules and regulations governing the sailing. Further, it provides communications and resources about the classes and events for our sport.

C3: Be current on club dues

C4: Serve at least one event per year as a Race Director, a scorer, or other support activities related to the conduct of club races or regattas.

C5: Be an ambassador for the club when communicating through personal contacts, e-mail, social media or other websites and while attending off club events or discussions with contacts interested in the sport of RC Model Yacht Racing.

C6: It is the responsibility of our members to sail fairly, be compliant with the rules, and to treat all members and guest participants with respect.

# Marblehead Model Yacht Club

## Addendum D.

### Sailing Instructions(Example)

Sportsmanship - First and foremost, sailing requires sportsmanship. All members and guests sailing in MMYC events are invited to join in the spirit of good competition within the bounds of sportsmanship. This is an area that all competitors are strongly encouraged to consciously consider and support. Poor sportsmanship or prolonged arguing and false hailing during a race will not be tolerated.

Racing Rules - All competition shall be governed by the 2013-2016 US Sailing Racing Rules of Sailing incorporating Appendix E for models. It is incumbent on the right of way boat to hail the give way boat by sail number, and allow that skipper the chance to respond. Collisions are to be avoided at all costs. After hailing, a right of way boat must take action to avoid a collision if the give way boat fails to respond.

Class Rules - All Classes must comply with the latest class regulations governing the boat and its equipment. This also includes class membership if required by class regulations.

Race Director (RD) - The designated RD for the day, has the authority to change these Sailing Instructions during the course of the sailing day within the boundaries of the Sailing rules

#### Penalties

- There shall be no penalty for hitting a rounding mark. Hitting a starting or finishing mark requires an around the end and re-crossing of the start or finish line.
- For other rule infractions, A 360 degree penalty turn shall be performed as soon as the boat can be sailed clear of other boats, and not longer than 2 minutes after the infraction. (One jibe and one tack)

#### Protests

- A DSQ (disqualification) cannot be a throw out race.
- To protest a skipper shall hail "protest" and the offender's sail number. If the offender refuses to do a penalty turn, a preliminary hearing will be heard at the pond at the end of the race day. If the two skippers cannot resolve the protest a formal protest must be filed using the protest forms supplied in the scorers book. This form must be turned into the scorer before leaving the pond. The protest will then be heard at the next fleet meeting."
- Prolonged arguing and false hailing during a race will not be tolerated. The RD may disqualify offenders.

#### Start

- The start time sequence will be started soon after the last boat finishes each heat.
- Only a line judge or RD may call a boat over early, not another competitor.
- A boat over the starting line before the start has no rights while returning. Such a boat must round the end of the start line and re-cross the starting line.
- A boat over the line early that does not return is scored DSQ.

#### The Race

A race will be scored if 4 or more boats sail the course on an established race day. NO races will be started after the scheduled finish time.

#### Finish

- A boat officially finishes when any part of the boat in its normal position touches the finish line.
- After finishing, boats must keep clear of boats that have not finished.
- The RD may allow a last place boat to abandon the course to allow the next heat to start promptly.  
Repair Delays.

## **Addendum D. cont'd**

- A boat may request a 5-minute repair delay BEFORE the one minute mark of a two minute start sequence and BEFORE the 30 second mark of a one minute start sequence. Only one repair delay may be taken by each competitor per race day.
- Adjustments to boats are not considered a reason for delaying a race start.

### **Addendum D: Page 2**

- A boat that is damaged or entangled by a “keep clear” boat during a race and cannot finish, will be scored DNF or can ask for redress.
- Request for redress must be made to the race committee within five minutes of the end of the heat.

Race Course - The RD shall select the race course before the start of each race. The RD may announce changes to the course at any time, before or during a race, as long as the change is fair to all competitors.

Obstacles - Competitors may hail for room to tack or alter course to avoid such moving obstacles as fishing lines, shore line, docks, and other floating debris or wildlife. The start / finish line shall be closed when more than one fleet is sailing on the same racecourse.

### Scoring

- Day scoring will be done using the low point system. First place boat gets 1 pt. Second place gets 2 pts. and so on.
- DNF = # of competitors, DSQ or retire = # of competitors + 1.
- The minimum number of races that must be sailed to constitute a race day is 5.
- The maximum number of races to be scored in a race day is 15.
- All race scores will be averaged at the end of the race day. If a competitor does not start a race there will be no score for that race. For competitors to be scored for the day, they must sail ½ of the races sailed during the race day. Lowest average score wins.
- Scored racing will cease if the fleet participation level falls to less than 50% of the number of boats that have sailed in the race with the highest number of boats on that day.
- Scheduled race days that are cancelled or abandoned will not be made up.